



# Seguin Independent School District

## Credit by Exam Procedures

Texas Education Code (TEC) §28.023 allows students in primary grades to accelerate a grade level and students in secondary academic courses to earn credit for a course on the basis by credit by examination. Credit by Exams (CBEs) offer appropriate, reliable placement or credit for students in grades K-12. The exams are designed by curriculum experts and aligned to the Texas Essential Knowledge and Skills (TEKS). Students may choose to take the exams for credit recovery or acceleration. CBEs must be approved by the local board of trustees.

### Credit Recovery

Students in grades 6-12 who received prior instruction in a subject area but failed the course with a grade of no less than a 60 may earn credit by passing an exam that assesses the student's knowledge and skills in that subject area. Students may not use CBE to regain eligibility to participate in extra-curricular activities. A student must score a 70% or better to gain credit for a course with prior instruction.

**EHDB (LEGAL) and EHDB (LOCAL)**

### Acceleration

#### Students in grades K-5

A student in elementary school will be eligible to accelerate to the next grade level if the student scores at least 80% on each exam in the subject areas of language arts, mathematics, science, and social studies, a school district representative recommends that the student be accelerated, and the student's parent or guardian gives written approval of the grade advancement.

#### Students in grades 6-12

A student in grades 6-12 must be given credit for an academic subject in which he or she has had no prior instruction if the student scores 80% on a subject-matter test for the applicable course. A student may take an exam to earn high school course credit no more than twice.

**EHDC (LEGAL) and EHDC (LOCAL)**

### Exams Offered

**Grades K-8-** *Each test covers essential knowledge and skills for the entire year.*

- Mathematics
- Science
- Language Arts
- Social Studies

**Grades 9-12** – Except for those noted, each test covers essential knowledge and skills for one semester.

<b>English Language Arts:</b> English 1 A&B English 2 A&B English 3 A&B English 4 A&B	<b>Mathematics:</b> Algebra 1 A&B Geometry A&B Algebra 2 A&B Pre-Calculus A&B
<b>Science:</b> Integrated Physics & Chemistry A&B Biology A&B Chemistry A&B Physics A&B Environmental Systems A&B	<b>Social Studies &amp; Economics:</b> W. Geography A&B W. History A&B US History A&B US Government Economics
<b>Career &amp; Technology:</b> Business Information Management A&B	<b>Fine Arts &amp; Speech:</b> Art 1 A&B Communication Applications
<b>Languages Other than English:</b> French 1 A&B French 2 A&B German 1 A&B German 2 A&B Spanish 1 A&B Spanish 2 A&B Spanish 3 A&B	<b>Languages Other than English:</b> Vietnamese 1 A&B Vietnamese 2 A&B Japanese 1 Full Year Japanese 2 Full Year Korean 1 Full Year Korean 2 Full Year Mandarin Chinese 1 Simplified or Traditional Full Year Mandarin Chinese 2 Simplified or Traditional Full Year
<b>Health &amp; PE:</b> Health 1 PE 1A – Foundations of Personal Fitness PE 1B – Various activities	

## Procedures

- Parent/guardian contacts campus counselor regarding CBE. Counselor will verify eligibility and submit completed registration form with all signatures to the Seguin ISD District Testing Coordinator. *All forms must be submitted by the registration deadline.*
- The counselor will provide a copy of the Credit by Exam Study Guide to the student. Study guides can be found here: [https://highschool.utexas.edu/cbe\\_study\\_guides](https://highschool.utexas.edu/cbe_study_guides)
- The District Testing Coordinator will order the exams from UT High School. Counselors will be notified when the online exams are available. The DTC will email confidential test ticket information to the counselors.
- Counselors will schedule the test during the designated testing window.
- After administration of the CBEs, the counselor will notify the District Testing Coordinator when testing is completed.
- Official results are sent by the UT High School to the District Testing Coordinator. Counselors will pick up scores from the DTC and share with campus registrar.
- The campus registrar must enter passing scores on the student's transcript. The official score document must be placed in the student's permanent record file and the parents notified by the campus of the credit award and/or placement decision.
- Credit award and placement decisions will be made based on board policies EHDB and EHDC.